


MENARD COUNTY UNDERGROUND WATER DISTRICT
Minutes of the Regular Meetings of the Board of Directors
October 8, 2025

Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. at the at the Menard County Courthouse, 206 San Saba, Menard, Texas. Directors Present were Dr. Sheridan Duncan, Jim Wright, Dick Winters, and Lisa Brown. Director Absent was Jay Kothmann. Staff Present was Meredith Allen and Lydia Damon. Guest present: Kyle Garmany

1. Board President Dr. Sheridan Duncan called the meeting to order at 1:05 pm after establishing a quorum.
2. No public comment was heard.
3. Following the review of the September 10, 2025 minutes, Dick Winters made a motion to accept the minutes as written, Jim Wright seconded the motion. The motion carried unanimously.
4. Lydia Damon presented the Financial Report. Dick Winters made a motion to approve the financial report. Jim Wright seconded the motion. The motion carried unanimously.
5. Lydia Damon presented the payment of the bills for the previous months. Jim Wright made a motion to approve the expenses, Lisa Brown seconded the motion. The motion carried unanimously.
6. A motion was made by Dick Winters to engage Kuntz, Smith, & Co., PC for financial audit services for fiscal year ending September 30, 2025. The motion was seconded by Jim Wright. The motion carried unanimously.
7. Meredith Allen presented the Quarterly Investment Report for the quarter ending September 30, 2025. A motion was made by Jim Wright to approve the report. The motion was seconded by Lisa Brown. The motion carried unanimously.
8. A copy of the Code of Ethics Policy, Management Information Policy, Professional Services Policy, Prohibited Covered Applications policy and the Travel Expenditure Policy were emailed to the Board of Directors for annual review prior to the meeting. A motion was made by Jim Wright to accept the policies as presented for annual review. The motion was seconded by Lisa Brown. The motion carried unanimously.
9. A copy of the 2025-2026 Investment Policy was emailed to the Board of Directors for review prior to the meeting. A motion was made by Lisa Brown to accept the policy as presented. Meredith Allen stated that there were minimal changes to comply with new law and training. The motion was seconded by Dick Winters. The motion passed unanimously.
10. The Quarterly well registration report for quarters two and three were presented for review. No action taken.
11. The Quarterly Drought report was reviewed. No action taken.
12. The Quarterly Rainfall report was reviewed. The third quarter rainfall was 19.58 inches bringing the overall total for 2025 to 35.44 inches. No action taken.
13. The monitor well report was presented for review. No action taken.
14. Manager's Comments: a. Update on the Ditch & Grants: Headgate construction documents and specifications have been submitted to TWDB for approval, still waiting on approval; surveying is wrapping up; b. GMA 7: There is a GMA 7 meeting scheduled for November 6, 2025; Directives to Staff: New vehicle has been purchased, working on grill guard.
15. Lisa Brown made a motion to adjourn. The motion was seconded by Dick Winters. The motion passed unanimously. The meeting was adjourned at 1:55 p.m.


Presiding Officer