

MENARD COUNTY UNDERGROUND WATER DISTRICT
Minutes of the Regular Meetings of the Board of Directors
September 10, 2025

Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a Public Hearing on the Proposed 2025-2026 Tax Rate at 1:00 pm at the Menard County Courthouse, 206 E. San Saba, Menard, Texas.

Directors present were Dr. Sherian Duncan, Jim Wright, Jay Kothmann, Lisa Brown and Dick Winters.

Board President Dr. Sheridan Duncan called the hearing to order at 1:00 pm after establishing a quorum.

No public comments were heard regarding the Proposed 2025-2026 Tax Rate. The public hearing was adjourned at 1:15 pm.

Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. at the at the Menard County Courthouse, 206 San Saba, Menard, Texas. Directors Present were Dr. Sheridan Duncan, Jim Wright, Dick Winters, Jay Kothmann and Lisa Brown. Staff Present was Meredith Allen and Lydia Damon. Guest present: Kyle Garmany

1. Board President Dr. Sheridan Duncan called the meeting to order at 1:16 pm after establishing a quorum.
2. No public comment was heard.
3. Following the review of the August 13, 2025 minutes, Dick Winters made a motion to accept the minutes as written, Jay Kothmann seconded the motion. The motion carried unanimously.
4. Lydia Damon presented the Financial Report. Jim Wright made a motion to approve the financial report. Dick Winters seconded the motion. The motion carried unanimously.
5. Lydia Damon presented the payment of the bills for the previous months. Jay Kothmann made a motion to approve the expenses, Jim Wright seconded the motion. The motion carried unanimously.
6. Meredith Allen reviewed the 2025-2026 tax rate proposed at the August 13th meeting. After review, a motion was made by Lisa Brown to approve and adopt the tax rate as presented. Jay Kothmann seconded the motion. The motion carried unanimously.
7. Meredith Allen presented the bid tabulation for responses to the Request for Quote for a replacement vehicle for the District. There was a discussion about makes, year models, colors, mileage. After discussion, a motion was made by Dick Winters to purchase the new 2025 Jeep quoted by Crenwelge in Kerrville. The motion was seconded by Jay Kothmann. There was additional discussion about added warranty. The motion was amended to authorize an added warranty if it proved to be cost effective. The amended motion carried unanimously.
8. Meredith Allen presented the 2024-2025 Budget Amendment. She reviewed the unexpected increase in income; the line items that were under and over budget. She also stated the line item for a new District Vehicle was increased significantly to account for the purchase of the Jeep. Jim Wright made a motion to accept the Budget Amendment as presented. The motion was seconded by Lisa Brown. The motion carried unanimously.
9. Manager's Comments: a. Update on the Ditch & Grants: Headgate construction documents and specifications have been submitted to TWDB for approval; the second legislative session has ended, all water related bills died; Groundwater Summit was attend by Meredith & Lydia, overall theme seemed to be the need for data, subdivisions and the future of Texas water; b. GMA 7: There is a GMA 7 meeting scheduled for October 23, 2025; Directives to Staff: Purchase 2025 Jeep from Crenwelge in Kerrville.
10. Jim Wright made a motion to adjourn. The motion was seconded by Lisa Brown. The motion passed unanimously. The meeting was adjourned at 1:40 p.m.



Presiding Officer