


**MENARD COUNTY UNDERGROUND WATER DISTRICT**  
**Minutes of the Regular Meetings of the Board of Directors**  
**July 9, 2025**

**Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. at the at the Menard County Courthouse, 206 San Saba, Menard, Texas. Directors Present were Jim Wright, Dick Winters, and Lisa Brown. Directors Absent were Dr. Sheridan Duncan and Jay Kothmann. Staff Present was Meredith Allen and Lydia Damon. Guests present were Paul Mews and Kyle Garmany.**

1. Board Vice-President Jim Wright called the meeting to order at 1:05 pm after establishing a quorum.
2. No public comment was heard.
3. Following the review of the May 21, 2025 minutes, Dick Winters made a motion to accept the minutes as written, Lisa Brown seconded the motion. The motion carried unanimously.
4. The Financial Report was unavailable due to the District computer getting wet during the July 4<sup>th</sup> flood. This agenda item was tabled till the next meeting to allow replacement of computer. Dick Winters made a motion to purchase a new Jeep as quickly as possible, the motion was seconded by Lisa Brown. The motion passed unanimously
5. The Check Detail, Payment of Bills report was unavailable due to the District computer getting wet during the July 4<sup>th</sup> flood. This agenda item was tabled till the next meeting to allow replacement of computer.
6. Meredith Allen stated the signature cards at Menard Bank needed to be updated to reflect the newly elected Directors. Lisa Brown, due to employment restrictions, cannot be a signor on any bank account for the District. Lydia Damon will contact Menard Bank to have the signature cards updated to delete Mark Blau. A motion was made by Dick Winters to approve the bank signatures on all Menard County UWD accounts. The motion was seconded by Lisa Brown. The motion carried unanimously.
7. Meredith Allen presented the Quarterly Investment Report for the quarter ending June 30, 2025. A motion was made by Dick Winters to approve the report. The motion was seconded by Lisa Brown. The motion carried unanimously.
8. Meredith Allen presented a financial overview of operations and grant activities. Paul Mews, Director on the Menard County Water Control & Improvement District #1 (MCWCID) board, also provided additional information about the status of MCWCID's grants, financial status, funding and ditch maintenance. No action required.
9. The Board entered Executive Session at 1:50 pm for Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074.
10. The Board reconvened into Open Session at 1:54 pm.
11. The Board reviewed the 2025-2026 Draft Budget. Dick Winters made a motion to increase the interlocal agreement from \$40,000 to \$50,000. The motion was seconded by Lisa Brown. The motion carried unanimously. A motion was made by Lisa Brown to approve supplemental pay for staff, to approve the draft budget as modified by the increase of the interlocal agreement and set for public hearing in August. The motion was seconded by Dick Winters. The motion carried unanimously.
12. The Quarterly Well Registration report was tabled until next meeting due to District computer getting wet during the July 4<sup>th</sup> flood.
13. The Quarterly rainfall and Drought Report were reviewed. No action taken.
14. The monthly monitor wells report was reviewed. No action taken.

15. Manager's Comments: a. Update on the Ditch & Grants: Provided information during the financial overview previously; new TWDB grant award decision is expected July 24<sup>th</sup>; b. GMA 7: There is a GMA 7 meeting scheduled for August 14, 2025; 4H Water Ambassadors annual trip to the Devil's River, Dolan Falls Preserve will be July 22<sup>nd</sup>; Legislative session is over but a special session is expected; evaluation about a five year review of all DFC's; Directives to Staff: Dick Winters reminded staff to find an adequate vehicle to replace the District's current vehicle.
16. Dick Winters made a motion to adjourn. The motion was seconded by Lisa Brown. The motion passed unanimously. The meeting was adjourned at 2:00 p.m.

  
Presiding Officer