

MENARD COUNTY UNDERGROUND WATER DISTRICT
Minutes of the Regular Meetings of the Board of Directors
May 21, 2025

Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. at the at the Menard County Courthouse, 206 San Saba, Menard, Texas. Directors Present were Dr. Sheridan Duncan, Jim Wright, Dick Winters, Jay Kothmann and Lisa Brown. Staff Present was Meredith Allen and Lydia Damon.

1. Current Board President Dr. Sheridan Duncan called the meeting to order at 1:02 pm after establishing a quorum.
2. Newly elected Board members Dr. Sheridan Duncan, Jim Wright and Lisa Brown were sworn in by County Clerk, Christy Eggleston.
3. Jay Kothmann made a motion to retain Dr. Sheridan Duncan as President of the Board. The motion was seconded by Dick Winters. Dick Winters made a motion to elect Jim Wright as Vice-President of the Board. The motion was seconded by Lisa Brown. A motion was made by Jay Kothmann to retain Richard "Dick" Winters as Secretary/Treasurer of the Board. The motion was seconded by Jim Wright. All motions carried unanimously. Officers are: President – Dr. Sheridan Duncan; Vice-President – Jim Wright; Secretary/Treasurer – Richard "Dick" Winters.
4. No public comment was heard.
5. Following the review of the April 9, 2025 minutes, Jay Kothmann made a motion to accept the minutes as written, Jim Wright seconded the motion. The motion carried unanimously.
6. Lydia Damon presented the Financial Report. Jay Kothmann made a motion to approve the financial report. Jim Wright seconded the motion. The motion carried unanimously.
7. Lydia Damon presented the payment of the bills for the previous months. Lisa Brown made a motion to approve the expenses, Dick Winters seconded the motion. The motion carried unanimously.
8. Meredith Allen presented the 2023-2024 Annual Financial Audit Report for the period ending September 30, 2024 completed by Ryan Smith of Kuntz, Smith & Co., P.C. A motion was made by Dick Winters to approve the report as presented. The motion was seconded by Jay Kothmann. The motion carried unanimously.
9. A motion was made by Jay Kothmann to approve the online Cyber Security training offered by Texas Association of Groundwater Districts. Discussion of completion of the course and maintaining certificates of completion. The motion was seconded by Dick Winters. The motion carried unanimously.
10. Meredith Allen presented two offers for trade-in of the District's 2013 Jeep. One offer from Crenwelge Motors in Kerrville was \$6,000; the second offer was from online dealer Carvana for \$7,200. Dick Winters made a motion to allow Meredith Allen, District Manager to work in conjunction with Board member, Jay Kothmann to find trade in and purchase a new-to-the-District Jeep, not to exceed \$50,000. The motion was amended to add that final approval would be made by President Dr. Sheridan Duncan. Jim Wright seconded the motion. The motion carried unanimously.
11. Meredith Allen presented the monthly monitor wells report. A sensor was installed in the Vannoy well. No action taken.
12. Manager's Comments: a. Update on the Ditch & Grants: Meeting held by MCWCID earlier today, selected surveying company; plans were presented for review for headgate; no word on the new TWDB grant approval; b. GMA 7: At the April meeting it was learned that TWDB has deprioritized the new model so GMA7 is moving forward with current model; approval was granted for Dr. Bill Hutchinson to review the historical data of the Edward-Trinity Aquifer. c. Directives to Staff: Meredith Allen to work on trading in the Jeep.

13. Jim Wright made a motion to adjourn. The motion was seconded by Jay Kothmann. The motion passed unanimously. The meeting was adjourned at 2:18 p.m.

Jim W. Wright
Presiding Officer