

MENARD COUNTY UNDERGROUND WATER DISTRICT
Minutes of the Regular Meetings of the Board of Directors
January 14, 2026

Pursuant to notice posted in accordance with law, the Board of Directors of the Menard County Underground Water District held a meeting at 1:00 p.m. at the at the Menard County Courthouse, 206 San Saba, Menard, Texas. Directors Present were Dr. Sheridan Duncan, Jim Wright, Jay Kothmann, and Lisa Brown. Director Absent was Dick Winters. Staff Present was Meredith Allen and Lydia Damon. Guest present: Caroline Runge and Kyle Garmany

1. Board President Dr. Sheridan Duncan called the meeting to order at 1:02 pm after establishing a quorum.
2. No public comment was heard.
3. Following the review of the December 10, 2025 minutes, Jim Wright made a motion to accept the minutes as written, Lisa Brown seconded the motion. The motion carried unanimously.
4. Lydia Damon presented the Financial Report. Jim Wright made a motion to approve the financial report. Jay Kothmann seconded the motion. The motion carried unanimously.
5. Lydia Damon presented the payment of the bills for the previous months. Jim Wright made a motion to approve the expenses, Lisa Brown seconded the motion. The motion carried unanimously.
6. A motion was made by Jay Kothmann to approve the IRS mileage rate increase for 2026 from \$0.70 per mile to \$0.725 cents per mile, effective January 1, 2026. The motion was seconded by Jim Wright. The motion carried unanimously.
7. Meredith Allen stated the rules violation hearing for exporting water out of the District's boundaries and pumping from a nonexempt well since the landowner paid the fine and has submitted the application to bring the well into compliance. No action taken.
8. Meredith Allen presented the Quarterly Investment Report for the quarter ending December 31, 2025. A motion was made by Jim Wright to approve the report. The motion was seconded by Lisa Brown. The motion carried unanimously.
9. Meredith Allen presented the 2025 Annual Report. Several areas of accomplishments were highlighted; presentations completed, meetings attended, drought conditions, flood impact, water level monitoring network and well registrations.
10. Jay Kothmann made a motion to approve the 2025 Annual Report as presented. Jim Wright seconded the motion. The motion carried unanimously.
11. The fourth quarter well registration report was presented for review. No action taken.
12. The fourth quarter drought report was presented for review. No action taken.
13. The fourth quarter rainfall report was presented for review. No action taken.
14. The monthly monitor well report was presented for review. No action taken.
15. Manager's Comments: a. Update on the Ditch & Grants: Headgate construction documents and specifications have been approved; pre-proposal conference to be held on 2/5 with proposals due on 2/19; Environmental and Historical review still in process; Donations have come in for the San Saba River Water & Land Trust, TDEM debris cleanup on the Ditch complete in the amount of about \$460K; b. GMA 7: No update; there is an upcoming meeting; Directives to Staff: Review cds as they come due and move money from general fund as able.
16. Jay Kothmann made a motion to adjourn. The motion was seconded by Jim Wright. The motion passed unanimously. The meeting was adjourned at 1:56 p.m.



Presiding Officer